The Warriner Multi Academy Trust
Bloxham, Oxon OX15 4LJ
Telephone: (01295) 720777
E-mail: recruitment.4007@warriner.oxon.sch.uk
Executive Headteacher: Dr Annabel Kay

WMAT Finance Assistant
September 2026

We are currently seeking a dedicated Finance Assistant to join our Warriner Multi Academy Trust Finance Team working out of The Warriner School. The successful applicant will be part of a team supporting the schools within the Trust.

This role is permanent, 15hrs per week, term time plus one additional week. Days and hours are flexible and will be agreed with the successful candidate. It is anticipated that the hours will be worked across 2 to 3 days per week, term time only plus one additional week. The salary for this role is Grade 6 £26,824 Pro Rata. Actual salary £9,092

What we are looking for someone who has:

- motivation and a true passion for improving the environment
- high expectations of themselves and others
- initiative, dedication and energy
- a clean driving licence
- effective literacy and numeracy skills and the ability to use email and issue management software
- good communication skills and the ability to work well as part of a team

What we offer:

- A school with a clear moral purpose and drive for 'excellence for all our students'
- Excellent opportunities for career progression and development opportunities
- A clear staff well-being strategy package that includes our confidential Employee Assistance Programme with access for all staff to Face to Face Counselling, Stress Management, 24/7 GP access, Physiotherapy, Menopause Counselling and Support, Men's Mental Health Wellness, Bereavement Support, Nurse Support Service, Maternity & Paternity Support and Financial Wellbeing Support

Application Procedure
If you would like to discuss the role or find out more, please contact Tammy Crook, WMAT Accountant on 01295 232240
A job description and application form is available from our website: Vacancies - Warriner Multi-Academy Trust (warrinermultiacademytrust.co.uk) or via email recruitment.4007@warriner.oxon.sch.uk

Please note we can only accept CVs as supporting documentation when submitted along with a fully completed school application form.

Closing date: 16th September 2026

We reserve the right to close this process early if a suitable candidate is appointed

All schools within the Warriner Multi Academy Trust are committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share and demonstrate this commitment. The successful candidate will have to meet the requirements of the person specification and will be subject to pre-employment checks including an enhanced DBS check and satisfactory references. Please be aware that, we may carry out an online search, on shortlisted candidates only, in line with Keeping Children Safe in Education in order identify any incidents or concerns which are publicly available online. The Warriner Multi Academy Trust is an equal opportunities employer. It is an offence to apply for certain roles within schools if you are barred from engaging in regulated activity relevant to children. This post is exempt from the Rehabilitation of Offenders Act (1974).