

Early Years Practitioner

The directors and LGBs are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An Enhanced Disclosure and Barring Service (DBS) check will be carried out for the successful candidate.

Job Information	
Reporting to	Headteacher
Grade	Grade 6 Points 8-13
Salary	£25,992-£28,163
Hours /Weeks	32.5hrs per week Mon-Fri 8.30am to 3.30pm (to include 30min unpaid lunchbreak) Term Time Only Plus one additional week

General information:
Working under the overall supervision of the responsible teacher, provide support in the Early Years phase working with individuals or groups and assist in providing for general care, safety and welfare of children. Contribute to the school's statutory duty to safeguard and promote the welfare of children.

Main duties and responsibilities
<p>Curriculum support:</p> <p>In line with the principles laid down in the Curriculum Guidance for the Early Years Foundation Stage:</p> <ul style="list-style-type: none"> • Contribute to curriculum planning and evaluation and assist in implementation. • Assist in the delivery of lessons, sessions, activities and interact with the teacher and children as required • Undertake agreed learning activities adjusting them according to children's responses to ensure individual needs are met. • Support and use ICT in learning activities and develop children's competence and independence in its use.

Support for children:

- Support individual or groups of children during independent/group work (eg. explaining tasks, reinforcing key objectives, concepts or vocabulary; using practical apparatus; supporting less able pupils, extending/challenging the more able; assisting in keeping children on task, interested, motivated and engaged), responding to individual needs as appropriate
- Be a key worker for a group of children; observe and assess their learning and contribute to record-keeping and reporting progress to parents, under supervision of a teacher
- Occasional support to a whole class for short periods (eg. taking a story class)
- Assist children in the development of communication skills and role play activity
- Assist with the development and implementation of individual education/behaviour plans
- Establish productive working relationships with children, acting as a role model and setting high expectations.
- Foster the development of language and literacy through talking, telling stories and building up a collection of songs and rhymes to pass on to individuals and groups
- Promote the inclusion and acceptance of all children within the classroom, encourage them to interact and work co-operatively with others and engage all in activities
- Support children consistently whilst recognising and responding to their individual needs
- Promote the personal, social and emotional development of children and the development of high self-esteem
- Monitor and provide for the general care, safety and welfare of children including tasks connected with the social education of the child. Where children have special needs that include the need for personal care, provide this within the H & S guidelines as necessary.
- Assist children with learning difficulties and disabilities with toileting and self-care routines
- Support children's preparation of and follow up for educational visits and assist with their supervision, in accordance with an appropriate risk assessment and Trust guidance.

Support to teacher:

- Monitor individual/ group achievements, progress and responses to learning activities and objectives and provide feedback to the teacher
- Take a lead role in supporting the teacher with the management and delivery of the preschool curriculum
- Be actively involved in the day-to-day management of the learning environment (including displays) and its resources for independent learning including responsibility for the care and preparation of teaching aids, equipment, materials as appropriate.
- Assist with the development and maintenance of the outdoor classroom and its activities and extend outdoor activity with children
- Contribute to the assessment of children by teachers through observation and reporting

- Record information relevant to the assessment and review of children's progress.
- Undertake marking of children's work (e.g. spelling, multiple choice questions, tests)
- Support the implementation of strategies to manage children's behaviour and help manage children's behaviour
- Undertake appropriate administrative tasks, e.g. produce worksheets for agreed activities

Support to the service/school:

- Have an up-to-date understanding of the role and responsibilities of an EYFS professional
- Understand and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting concerns to an appropriate person
- Understand the school's policies and how they relate to local and national frameworks/policies
- Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop
- Contribute to the overall ethos/work/aims of the school
- Establish constructive relationships and communicate with other agencies/professionals, in liaison with the teacher
- Liaise effectively with parents/carers, participating in feedback sessions/meetings
- Attend and participate in regular meetings and in training and other learning activities as required

As an employee you have legal duties which include:

1. Taking reasonable care for your own health and safety and that of others who may be affected by what you do or do not do.
2. Co-operating with your employer on health and safety,
3. Correctly using work items provided by your employer, including personal protective equipment, in accordance with training or instructions, and
4. Not interfering with or misusing anything provided for your health, safety and welfare.

All schools within the Warriner Multi Academy Trust are committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share and demonstrate this commitment. The successful candidate will have to meet the requirements of the person specification and will be subject to pre-employment checks including an enhanced DBS check and satisfactory references. Please be aware that, we may carry out an online search, on shortlisted candidates only, in line with Keeping Children Safe in Education in order identify any incidents or concerns which are publicly available online. The Warriner Multi Academy Trust is an equal opportunities employer. It is an offence to apply for certain roles within schools if you are barred from engaging in regulated activity relevant to children. This post is exempt from the Rehabilitation of Offenders Act (1974).