

**Grendon Underwood Primary School**  
**A member of Warriner Multi Academy Trust**  
Main Street, Grendon Underwood, Aylesbury HP8 0SP  
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E-mail: [recruitment.4007@warriner.oxon.sch.uk](mailto:recruitment.4007@warriner.oxon.sch.uk)  
Headteacher: Mrs Jayne Myers

**Nursery Manager**  
**September 2025**

At Grendon, our vision is to foster a love of learning in an inclusive and nurturing environment which empowers all children to reach their full potential. Our children are 'curious, questioning and have a palpable love of learning. Pupils thrive in a safe, caring, and ambitious environment.' (OFSTED February 2024) At Grendon, staff morale is high and staff love working in a school that is the heart of the community.' (OFSTED February 2024)

Our school is a nurturing one-form entry school, situated in the village of Grendon Underwood between Bicester and Aylesbury, and boasts a high-quality and ambitious curriculum that begins in the early years. Last year, our EYFS was awarded the Quality Assurance award.

We are seeking to appoint an enthusiastic and dedicated Nursery Manager to join our thriving and successful School. This will be a permanent post to work 37hrs per week, Mon-Fri 8am-3.30pm to include 30mins unpaid daily lunchbreak, and 2 flexible hours to be worked during the week. The salary for this post is Range 3 Point 16 £28,129 Pro Rata. Actual Salary £23,259

We are looking for:

- Excellent communication skills, be well-organised and able to work effectively - both independently and as part of an enthusiastic and nurturing team
- Motivation and a true passion for all children to achieve their potential
- High expectations of themselves and the young people
- Initiative, dedication, and energy
- Excellent literacy and numeracy skills
- A commitment to working in a team and understands the importance of strong working relationships

We can offer:

- A personable and supportive team ethos and enthusiastic children who have highly positive attitudes to learning
- A positive and thriving school environment which is intent of our pupils achieving more with a clear moral purpose and drive for 'excellence for all our students'
- A dedicated, supportive staff committed to improving standards
- A commitment to CPD, enabling you to grow as a professional and supported by Growing Great Support Staff
- Excellent indoor and outdoor facilities in a large spacious setting
- Supportive parents and governor
- Excellent opportunities for career progression and development opportunities
- A clear staff well-being strategy package that includes our confidential Employee Assistance Programme with access for all staff to Face to Face Counselling, Stress Management, 24/7 GP access, Physiotherapy, Menopause Counselling and Support, Men's Mental Health Wellness, Bereavement Support, Nurse Support Service, Maternity & Paternity Support and Financial Wellbeing Support

We are an inclusive school committed to diversity; do look at our school website and social media sites to get a feel for our learning offer. School visits are warmly welcomed and encouraged. To book a visit email: [office@gucs.org.uk](mailto:office@gucs.org.uk)

**Application Procedure**

If you would like to discuss the role or find out more, please contact Jayne Myers, Head of School on 01296 770388. A job description and application form is available from our website: [Vacancies - Warriner Multi-Academy Trust \(warrinermultiacademytrust.co.uk\)](https://warrinermultiacademytrust.co.uk) or via email [recruitment.4007@warriner.oxon.sch.uk](mailto:recruitment.4007@warriner.oxon.sch.uk)

*Please note we can only accept CVs as supporting documentation when submitted along with a fully completed school application form.*

**Closing date:** Friday 11<sup>th</sup> July 2025 at 1pm

**Interview Date:** w/c 14<sup>th</sup> July 2025

*All schools within the Warriner Multi Academy Trust are committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share and demonstrate this commitment. The successful candidate will have to meet the requirements of the person specification and will be subject to pre-employment checks including an enhanced DBS check and satisfactory references. Please be aware that, we may carry out an online search, on shortlisted candidates only, in line with Keeping Children Safe in Education in order to identify any incidents or concerns which are publicly available online. The Warriner Multi Academy Trust is an equal opportunities employer. It is an offence to apply for certain roles within schools if you are barred from engaging in regulated activity relevant to children. This post is exempt from the Rehabilitation of Offenders Act (1974).*