



The Warriner Multi Academy Trust
Bloxham, Oxon OX15 4LJ
Telephone: (01295) 720777
E-mail: recruitment.4007@warriner.oxon.sch.uk
Executive Headteacher: Dr Annabel Kay



WMAT Governance Professional

Start Date: September 2026

This part time role allows considerable flexibility in terms of when and where work is completed. You would be part of a team and receive training and support to develop and thrive, whilst making a significant contribution to our schools.

Governance within the Warriner Multi Academy Trust work is highly valued by our school leaders supporting accountability, school improvement and the continuing drive towards educational excellence. The advice and record keeping of a Governance Professional is vital to ensure effective governance. The WMAT is an expanding Trust and as such we are seeking to appoint additional members of our Governance Support Team as a Clerk to the Governors in Trust Primary Schools.

This role is paid at Grade 8 or Grade 9 dependent upon experience, 15hrs per week term time only. Salary for Grade 8 is £31,537 Pro Rata, actual salary £10,808 and for Grade 9 £34,434 Pro Rata, actual salary £11,801

What we are looking for someone who has:

- Motivation and a true passion for all children to achieve their potential
- High expectations of themselves and the young people
- Initiative, dedication, and energy
- Excellent communication, literacy and numeracy skills
- A commitment to team working and understands the importance of strong working relationships

What we offer:

- A school with a clear moral purpose and drive for 'excellence for all our students'
- Excellent opportunities for career progression and development opportunities
- A clear staff well-being strategy package that includes our confidential Employee Assistance Programme with access for all staff to Face to Face Counselling, Stress Management, 24/7 GP access, Physiotherapy, Menopause Counselling and Support, Men's Mental Health Wellness, Bereavement Support, Nurse Support Service, Maternity & Paternity Support and Financial Wellbeing Support

Application Procedure

If you would like to discuss the role or find out more, please contact Catherine Musgrove, c.musgrove@wmat.org

A job description and application form is available from our website: [Vacancies - Warriner Multi-Academy Trust \(warrinermultiacademytrust.co.uk\)](https://www.warrinermultiacademytrust.co.uk) or via email recruitment.4007@warriner.oxon.sch.uk

Please note we can only accept CVs as supporting documentation when submitted along with a fully completed school application form.

Closing date: Friday 3rd July at **1pm**

Interview Date: w/c Monday 6th July 2026

All schools within the Warriner Multi Academy Trust are committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share and demonstrate this commitment. The successful candidate will have to meet the requirements of the person specification and will be subject to pre-employment checks including an enhanced DBS check and satisfactory references. Please be aware that, we may carry out an online search, on shortlisted candidates only, in line with Keeping Children Safe in Education in order to identify any incidents or concerns which are publicly available online. The Warriner Multi Academy Trust is an equal opportunities employer. It is an offence to apply for certain roles within schools if you are barred from engaging in regulated activity relevant to children. This post is exempt from the Rehabilitation of Offenders Act (1974).