



The Warriner Multi Academy Trust



The Priors After School Playworker

Job Information	
Reporting to	Headteacher
Grade	Grade 4 Points 4-5
Salary	£25,185-£25,584 Pro Rata
Hours /Weeks	2.5hrs per week Wednesday 3.30pm-6pm Term Time Only

General information:
Main purposes of the job Prepare and deliver activities to groups of children as directed by the Supervisor / Keyworker. Provide appropriate care for children.
Main duties and responsibilities
RESPONSIBILITY FOR OTHERS: The post has some impact on the well-being of individuals or groups (ie physical, mental, social, health and safety).
RESPONSIBILITY FOR STAFF: The post has limited (or no) direct responsibility for supervising other staff though may be expected to demonstrate tasks or advise/guide new employees, work experience or trainees.
RESPONSIBILITY FOR FINANCE: The post has limited (or no) direct responsibility for financial resources other than occasional handling small amounts of cash, processing cheques, invoices etc.
RESPONSIBILITY FOR PHYSICAL RESOURCES: The post has limited (or no) direct responsibility for physical resources, other than the handling and careful use of equipment (e.g. computer / PC).
TYPICAL TASKS:
<ul style="list-style-type: none">• Prepare, deliver and participate in play opportunities/activities• Set up and clear away after play sessions/activities• Observe and provide feedback to supervisor on children's development, play and learning experiences



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- Provide care for the children including: delivering and collecting small groups to and from school, ensuring safe return to appropriate person
- Prepare and serve refreshments/snacks and clear away
- Assist with induction of new staff, students and volunteers
- Administer first aid as appropriate and according to policies
- Assist with children's toileting and personal care
- Ensure that resources are maintained and clean, reporting loss/damage or low stock to supervisor
- Clean the facilities
- Work within the Children's Act, adhering to standards and guidelines
- Understand and ensure Child Protection procedures, H & S policies, confidentiality procedures are adhered to.

QUALIFICATIONS/ TRAINING AND LIKELY ABILITIES:

- Have an understanding of working with and caring for children of the appropriate age range and understanding individual needs
- NVQ level 2 in EY or equivalent
- Understand good quality childcare
- Numeracy and literacy to be able to read, write, count, understand school policies, check registers
- Have good communication, listening and persuasion skills
- Able to present information to others (for formal reviews etc)
- Able to lead and participate in safe and creative play

As an employee you have legal duties which include:

1. Taking reasonable care for your own health and safety and that of others who may be affected by what you do or do not do.
2. Co-operating with your employer on health and safety,
3. Correctly using work items provided by your employer, including personal protective equipment, in accordance with training or instructions, and
4. Not interfering with or misusing anything provided for your health, safety and welfare.



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Signatures – line manager and job holder

Signature of Manager: _____ Date: _____ / _____ / _____

Signature of post holder: _____ Date: _____ / _____ / _____

All schools within the Warriner Multi Academy Trust are committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share and demonstrate this commitment. The successful candidate will have to meet the requirements of the person specification and will be subject to pre-employment checks including an enhanced DBS check and satisfactory references. Please be aware that, we may carry out an online search, on shortlisted candidates only, in line with Keeping Children Safe in Education in order identify any incidents or concerns which are publicly available online. The Warriner Multi Academy Trust is an equal opportunities employer. It is an offence to apply for certain roles within schools if you are barred from engaging in regulated activity relevant to children. This post is exempt from the Rehabilitation of Offenders Act (1974).