



## The Warriner Multi Academy Trust

### Teacher: Job Description – Primary Early Years Teacher



This job description should be read in conjunction with the current School Teachers' Pay and Conditions Document and the provisions of that document will apply to the post holder.

#### General Duties within the context of the classroom:

You will be expected to carry out the professional duties of a teacher as outlined in the School Teachers' Pay and Conditions Document currently in operation, or any subsequent legislation.

1. Working within the stated aims and ethos of the trust and school
2. Within the context of the classroom:
  - Planning, preparing and delivering lessons giving balanced curriculum access for all children.
  - Setting, marking, evaluating and reflecting on / responding to progress and attainment of individual pupils.
  - Providing a stimulating learning environment for children to work in.
  - Assessing and recording and analysing pupils' progress systematically and making reports as appropriate to the Headteacher, co-ordinators and keeping parents informed about their child's work and progress.
  - Communicating and co-operating with other authorised agencies, including participation in meetings as required.
  - Establishing high levels of expectation, to include good standards of pupil behaviour and achievement within the class.
  - The health and safety of the class both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere.
3. Working closely with all team members to ensure continuity of approach.
4. Assisting in the promotion of the corporate life of the school and the personal, social and emotional well-being of pupils within the community.
5. Taking part in appropriate staff development in line with the school development plan and appraisal objectives.

6. Contributing to out of school activities e.g. parents' consultations, open evenings, school trips, after school clubs, etc as may reasonably be expected by the Headteacher.
7. Taking part in extracurricular activities in support of the school community, e.g. plays, concerts, entertainment, sports fixtures.

### **Specific Responsibilities**

1. The teaching of pupils in the class that you have been assigned to.
2. Responsibility for the management of staff, resources and curriculum development within the assigned Class.
3. Contributing to the review, development and management of a specific area/s of the curriculum (to be confirmed), by acting as subject leader in line with the trust's subject leader handbook.

### **General Responsibilities**

Taking appropriate responsibility for one's own health, safety and welfare and the health and safety of pupils, visitors and work colleagues in accordance with the requirements of legislation and locally adopted policies, including taking responsibility for raising concerns with an appropriate manager.

Date: .....

Signed:.....(Teacher)

Signed:..... (Headteacher)

*All schools within the Warriner Multi Academy Trust are committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share and demonstrate this commitment. The successful candidate will have to meet the requirements of the person specification and will be subject to pre-employment checks including an enhanced DBS check and satisfactory references. Please be aware that, we may carry out an online search, on shortlisted candidates only, in line with Keeping Children Safe in Education in order identify any incidents or concerns which are publicly available online. The Warriner Multi Academy Trust is an equal opportunities employer. It is an offence to apply for certain roles within schools if you are barred from engaging in regulated activity relevant to children. This post is exempt from the Rehabilitation of Offenders Act (1974).*